

ALBOURNE VILLAGE HALL MANAGEMENT COMMITTEE MEETING

Tuesday, 25th June 2024 at 7pm in the Village Hall
(Press and public welcome)

AGENDA

1. To call for nominations from those present to the office of Chairman and Vice Chairman of the Committee for the municipal year 2024/5, and to elect a Chairman and Vice Chairman accordingly.
2. Chair's welcome, apologies for absence, and any declarations of interest from Parish Councillors.
3. To confirm the membership of the Committee, and to note that although there is a vacancy for the remaining Councillor place (total 5), the Parish Council decided at its meeting on 7th May to take up only 4 places for the time being (Councillor Imelda Spencer having stood down from the Committee in April).
4. Approval of minutes from the previous meeting held on 28th March 2024 (as previously circulated).
5. Matters arising.
 - To note that it was agreed at the Parish Council meeting on 7th May that Councillor Di Smith should be the Village Hall's Safeguarding officer (succeeding Councillor Imelda Spencer) and the Committee is asked to confirm the appointment for the record.
6. Domestic issues:
 - To consider progress with regard to the review of the chairs needed for the Hall, and to make any further decisions.

7. Finance statement and any management/financial issues (Treasurer).

8. Projects:

- Garage – current status. To confirm the decision to demolish the garage, subject (as previously advised) to consent from Mid Sussex District Council, and to consider the quote from David Stevens to carry out the necessary work, including removal of the unused slope at the rear of the Hall. See the detailed quote as recently circulated to members by the Chairman.
- Garage – remaining contents (if any) and their future. To receive any update.
- To review, consider, and update the rolling list of actions for the maintenance and improvement of the Hall as previously circulated.

9. Social activities

- Albourne Arms.
- Village Show (to note any involvement).
- Any other future Events.

10. AOB

11. Date of next meeting