

# ALBOURNE VILLAGE HALL MANAGEMENT COMMITTEE MEETING

**Tuesday, 27<sup>th</sup> January 2026 at 7pm in the Village Hall**  
**(Press and public welcome)**

---

## **AGENDA**

1. Chair's welcome, apologies for absence, and any declarations of interest from Parish Councillors and co-opted members.
2. Approval of minutes from the previous meeting held on 30<sup>th</sup> September 2025 (as previously circulated).
3. Any matters arising.
4. Domestic issues.
5. Finance statement and any management/financial issues (Treasurer) including-
  - (a) to note and agree a recommendation from the Working Group (which met on 4<sup>th</sup> December 2025) regarding the hiring rates for the use of the Hall and the outside garden area by the Under 5s Group, (b) to note and review the situation regarding the Hall cleaner.
6. To note that as agreed at the last meeting, the new a Hiring Agreement for the Under 5s Group has been drafted, and has been sent to the Group for their comment.

*(Note: Items 5(a) and 6 above will be taken at the end of the meeting)*
7. Projects

- To review, consider, and update the rolling list of actions for the maintenance and improvement of the Hall as previously circulated by the Chairman.

8. Social activities

- Albourne Arms (pop-up-pub).
- Any other future events.

9. AOB.

10. Date of next meeting.

---

**To: All members of the VHMC.**

*c.c. Gail Murray (Treasurer)  
Councillors I Spencer, J Drew, and J Parks  
Village Hall Notice-board  
Parish Council website*