

# **ALBOURNE VILLAGE HALL MANAGEMENT COMMITTEE MEETING**

**Tuesday, 27<sup>th</sup> May 2025 at 7pm in the Village Hall**  
**(Press and public welcome)**

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## **AGENDA**

1. To call for nominations from those present to the office of Chairman and Vice Chairman of the Committee for the municipal year 2025/6, and to elect a Chairman and Vice Chairman accordingly.
2. Chair's welcome, apologies for absence, and any declarations of interest from Parish Councillors and co-opted members (in the light of item 6 below).
3. To confirm the membership of the Committee, and to note that although there is a vacancy for the remaining Councillor place (total 5), the Parish Council decided at its meeting on 6<sup>th</sup> May to again take up only 4 places on the Committee for the time being.
4. Now that there are four places for co-opted members under the recently amended constitution to appoint a fourth co-opted member to the Committee.
5. Approval of minutes from the previous meeting held on 25<sup>th</sup> February 2025 (as previously circulated).
6. To note the decisions of the Parish Council taken at its meeting on 6<sup>th</sup> May 2025 (i) That all members of the VHMC are required to declare any conflicts of interest, and play no part in the discussions or decisions relating to such an item. Any member declaring such an interest should therefore leave the meeting for the duration of the relevant item. (ii) That a working group comprising Councillors Smith, Spencer (John), and Drew should look into the review of the

hiring charges for the Village Hall, and make the appropriate recommendations to the VHMC in due course.

7. Matters arising – To note and formally record the decision taken in correspondence (in view of the urgency) not to let the Hall on Friday afternoons.

8. Domestic issues.

9. Finance statement and any management/financial issues (Treasurer).

10. To review (if necessary) a proposal to open up the Pop-up-Pub (Albourne Arms) to other community events in the Hall (see background paper circulated to members and previous minutes).

11. Projects

- To review, consider, and update the rolling list of actions for the maintenance and improvement of the Hall as previously circulated.

12. Social activities

- Albourne Arms.
- Any other future events.

13. AOB.

14. Date of next meeting.