**ALBOURNE VILLAGE HALL MANAGEMENT COMMITTEE MEETING**

**Tuesday, 30th September 2025 at 7pm in the Village Hall  
(Press and public welcome)  
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**AGENDA**

1. Chair’s welcome, apologies for absence, and any declarations of interest from Parish Councillors and co-opted members.
2. Approval of minutes from the previous meeting held on 27th May 2025 (as previously circulated).
3. Any matters arising. To include volunteering arrangements for tasks and activities in the Hall.
4. Domestic issues.
5. Finance statement and any management/financial issues  
    (Treasurer) to include-  
     
   (a) considering the extent to which member of the Committee can be relied upon to help with decorating and DIY jobs in the Hall. (b) depending on the answer above to consider appointing a handyman to take on all routine maintenance and repair matters in the Hall up to a maximum sum to be agreed per job or task, and to note the effects that this may have on the finances of the Hall.

6. To discuss the activities of the Under 5s Group outside the Hall,  
 and to consider whether to negotiate and put in place a formal   
 agreement between the parties regarding their use of the Hall and   
 the outside space.

7. Projects

* To review, consider, and update the rolling list of actions for the maintenance and improvement of the Hall as previously circulated by the Chairman.

8. Social activities

* Albourne Arms (pop-up-pub).
* Any other future events.

9. AOB.  
  
 10. Date of next meeting.

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*To:* ***All members of the VHMC****.  
  
 c.c. Gail Murray (Treasurer)  
 Councillors I Spencer, J Drew, and J Parks  
 Village Hall Notice-board  
 Parish Council website*