

# ALBOURNE VILLAGE HALL MANAGEMENT COMMITTEE MEETING

Thursday, 4<sup>th</sup> January 2024 at 7pm in the Village Hall  
(Press and public welcome)

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## AGENDA

1. Chair's welcome, apologies for absence, and any declarations of interest from Councillors.
2. To elect a Vice Chairman of the Committee.
3. To consider filling the vacancy for the remaining 3<sup>rd</sup> co-opted member of the Committee, and to make the appointment as appropriate.
4. Approval of minutes from the previous meeting of 31<sup>st</sup> October 2023.
5. Matters arising.
6. Domestic issues:
  - Deep clean/decoration (update).
  - Appointment of handyman for routine maintenance tasks.
  - To consider further, and to decide on the chairs for the Hall.
7. (i) Finance statement and any management/financial issues (Treasurer), (ii) to note the decision taken in correspondence on the grounds of urgency to make an ex-gratia payment to the former Treasurer, for work done pending the handover.
8. Projects:
  - Garage – current status.

- Garage – contents and their future (update).
- To review, consider, and update the rolling list of actions as previously circulated (see the three documents attached).

#### 9. Social activities

- Albourne Arms.
- Any other future Events.

#### 10. AOB

#### 11. Date of next meeting