

ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Annual Parish Council Meeting on Tuesday, 14th May 2019, in Albourne Village Hall at 7.00 p.m.

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk

Iain McLean

AGENDA

- 1. Election of Chairman for the ensuing municipal year 2019/20.** (To note the constitution and membership of the new Council since the Parish Council elections held on 2nd May 2019.) Current Chair to call for nominations from those members present.
- 2. The new Chairman of the Parish Council formally opens the meeting, and receives any apologies for absence.**
- 3. New Chairman signs the Declaration of Acceptance of Office.**
- 4. Election of Vice Chairman for the ensuing municipal year 2019/20.**
Nominations to be made from those members present.
- 5. Declarations of interest.**
To receive any declarations of interest from Members of the Parish Council.
- 6. Adjournment for any questions or issues raised by members of the public.**
- 7. Approval of Minutes.**
To receive and formally approve the minutes of the Parish Council meeting held on 2nd April 2019 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.
- 8. To receive reports (if any) from:-**
 1. WSCC – Cllr Joy Dennis.
 2. MSDC – Cllr Judy Llewellyn-Burke.

9. Appointment of the Village Hall Management Committee (VHMC).

To decide on the membership of the VHMC for the municipal year 2019/20 (under its constitution, there are 5 Parish Councillor places and 3 co-opted representatives, currently held by Mick Gratton, George Hammond, and John Parks).

10. Planning matters.

1. To consider the five planning applications below, and to decide on the responses to Mid Sussex District Council:-

APPLICATION	PROPERTY	PROPOSAL
AE/DM/19/1001 (comments to MSDC by 15.05.19)	Site Of The Former Hazeldens Nursery, London Road	Outline application for an extra care development of up to 84 units (comprising of apartments and cottages) associated communal facilities, 2no. workshops; provision of vehicular and cycle parking together with all necessary internal roads and footpaths; provision of open space and associated landscape works; and ancillary works and structures. Works to also include the demolition of the existing bungalow on the site. All matters to be reserved except for access.
AE/DM/19/1160 (comments to MSDC by 26.04.19 ext to 15.05.19)	The Mill, Truslers Hill Lane	Retention of and proposed works to the existing detached garage to create a home yoga, home gym and home storage space (ancillary use to main dwelling).
AE/DM/19/1129 (comments to MSDC by 03.05.19 ext to 15.05.19)	Maples, 5A Leyfield	Erection of a garage.
SDNP/19/00948/FUL (comments to SDNPA by 12.04.19 ext to 15.05.19)	Wickwoods Country Club and Spa, Shaves Wood Lane	Construction of a single-storey extension to the front elevation to provide additional facilities including spa treatment rooms and kitchen storage. Construction of a first floor extension to provide a bar lounge and additional spa facilities. Fenestration upgrades to include the application of zinc, timber cladding and render to

		enhance the external appearance.
SDNP/19/01500/FUL (comments to SDNPA by 15.05.19)	Wickwoods Country Club and Spa, Shaves Wood Lane	Construction of an open air Spa Garden.

2. (i) To discuss and consider further (as necessary), the issue of the HGV movements, and planning matters at the Firsland Park Industrial Estate, and also as may be appropriate, Winterpick Farm, and (ii) to review progress with regard to the road traffic survey, and to receive any further recommendations from the Working Group.

3. To receive a general report from Councillor Nikki Ernest and/or the Clerk on any other current planning outcomes, strategic issues, or enforcement matters, and to agree any appropriate actions.

11. Finance report and matters.

1. To receive an update on the current financial position/Bank reconciliation statement. **[Attachment: financial summary circulated]**
2. To approve payment of the invoices. **[Attachment: list circulated]**
3. To receive and note the end of year (2018/19) budget monitoring report/outturn (for the period 01.04.18 to 31.03.19). **[Attachment: spreadsheet circulated]**
4. To note and confirm that because for 2018/19 the Parish Council had income and expenditure of over £25,000 (mainly due to Operation Watershed grants), it cannot certify itself as exempt for submitting a full external audit, and so must complete a full audit for 2018/19, at a fee of £200 (this is budgeted for).
5. To confirm and agree the Parish Council's annual insurance arrangements. The recommendation from Came and Company is to continue to insure with Inspire for 2019/20.

12. Operation Watershed.

To note and discuss any outstanding issues/other flooding problems, and to take any appropriate actions/decisions.

13. Current issues. To include any update on (i) the Common Copse land, (ii) the Village gateway signs, (iii) the Millennium Garden, and to take any further actions/decisions.

14. Councillors exchange of information/new matters raised by Councillors.

To: All members of Albourne Parish Council
c.c. Parish Council notice-board

*Albourne Parish Council website
Cllr Joy Dennis; WSCC Ward Councillor
Cllr Judy Llewellyn-Burke; MSDC Ward Councillor*