

ALBOURNE PARISH COUNCIL



You are hereby summoned to attend the Parish Council Meeting on
Tuesday, 7th October 2025 at 7.00 p.m. in the Village Hall

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk

Iain McLean

AGENDA

1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.

2. Declarations of interest.

To receive any declarations of interest from Members of the Parish Council.

3. Adjournment for any questions or issues raised by members of the public.

4. Approval of Minutes.

To receive and formally approve the minutes of the Parish Council meeting held on 2nd September 2025 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda (to include an update on the re-wilding area).

5. Q and A session with:-

1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Geoff Zeidler (see also his latest written report, if available prior to the meeting).

6. Planning matters.

1. To consider the one planning application below and to decide on the response to Mid Sussex District Council (or where appropriate West Sussex County Council, and the South Downs National Park Authority):-

APPLICATION NO.	PROPERTY	PROPOSAL
DM/25/2161 (comments	Middle House, Lanehurst,	Proposed erection of a

to MSDC by 07.10.25)	Twineham Lane	summer house with ground floor and a mezzanine level.
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2. (i) To receive a report/update on any outstanding traffic and highway issues, and to take any necessary decisions. (ii) To review the position with regard to the ongoing proposal to reduce the speed limit on the B2116 (by way of a Traffic Regulation Order, or other means) down to 20 mph on the relevant stretch, and to consider whether there are alternative options to pursue.
 3. To receive a general report from Councillors and/or the Clerk on any other current planning outcomes, appeals, and/or enforcement matters, District Plan/Neighbourhood Plan issues (both MSDC and Horsham District Council), and to agree any appropriate actions - to include particularly (i) any update on the situation regarding the examination of the District Plan, and (ii) any updates on the progress of the Sayers Common Village development proposal.
 4. To consider a new issue raised by residents concerning the entrance and exit into Starleys on the B2118, which potentially brings traffic into conflict with vehicles entering or exiting Church Lane.
- 7. Finance report and matters.**
1. To receive an update on the current financial position/Bank reconciliation statement. ***[Attachment: financial summary circulated]***
 2. To approve payment of the invoices and to make the payments. ***[Attachment: list circulated]***
 3. To review the three quotes, and to decide on the preferred contractor to provide and install the bus shelter on the eastern side of the B2118 London Road. To note the confirmation from both MSDC and WSCC that subject to a few standard conditions, the balance of the s.106 monies can be used to fund this project.
 4. To consider the advice received from Ralph Restorations regarding the repair of the High Cross finger post, and depending on the nature of the work agreed to be done, whether to accept either of the quotes given, or to seek additional quotes.
 5. To receive and note the half yearly budget monitoring report for the period 01.04.25 to 30.09.25. ***[Attachment: circulated]***
- 8. Report from Village Hall Management Committee.** To receive and note a report from the Chairman of the VPMC regarding the meeting held on 30th September 2025, and to receive any recommendations.
- 9. Current issues.** To discuss any updates, and to take any appropriate decisions/actions regarding current issues (see minutes of the last meeting, and the latest rolling list of actions as recently circulated by the Chairman).

10. Councillors exchange of information/new matters raised by Councillors.

(Dated and posted 2nd October 2025)

*To: All members of Albourne Parish Council
c.c. Parish Council notice-board
Albourne Parish Council website
Cllr Joy Dennis; WSCC Ward Councillor
Cllr Geoff Zeidler; MSDC Ward Councillor*