

ALBOURNE PARISH COUNCIL



You are hereby summoned to attend the Parish Council Meeting on Tuesday 1st April 2025 at 7.00 p.m. in the Village Hall

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk
Iain McLean

AGENDA

- 1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.**
- 2. Declarations of interest.**
To receive any declarations of interest from Members of the Parish Council.
- 3. Adjournment for any questions or issues raised by members of the public.**
- 4. Approval of Minutes.**
To receive and formally approve the minutes of the Parish Council meeting held on 4th March 2025 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.
- 5. Q and A session with:-**
 1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Geoff Zeidler (see also his latest written report (if available) as recently circulated to members).
- 6. Planning matters.**
 1. To consider the one planning application below and to decide on the response to Mid Sussex District Council (or where appropriate West Sussex County Council, and the South Downs National Park Authority):-

APPLICATION NO.	PROPERTY	PROPOSAL
SDNP/25/00891/LDE (comments to SDNPA	The Coach House, Brighton Road,	Retention of an existing ancillary building and related

by (TBA)	Woodmancote	timber decking.
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2. (i) To receive a report/update on any outstanding traffic and highway issues, and to take any necessary decisions. (ii) To review progress with regard to the agreed petition for supporting a review of the speed limit on the B2116 regarding the application for a Traffic Regulation Order down to 20 mph on the relevant stretch, which was rejected by WSCC.
3. To receive a general report from Councillors and/or the Clerk on any other current planning outcomes, appeals, and/or enforcement matters, District Plan/Neighbourhood Plan issues (both MSDC and Horsham District Council), and to agree any appropriate actions - to include any update on the recent examination hearings into the District Plan (stage 2).

7. Finance report and matters.

1. To receive an update on the current financial position/Bank reconciliation statement. **[Attachment: financial summary circulated]**
2. To approve payment of the invoices and to make the payments. **[Attachment: list circulated]**.
3. To receive and note the outturn budget for the financial year end 2024/25.
4. To note that the internal audit to be carried out by Mulberry and Co. for the financial year 2024/25, will take place on 12th May 2025 (and will be carried out remotely).
5. To note that because neither income nor expenditure for the financial year 2024/25 exceeded £25,000 the Parish Council can (as for the last three years) certify itself as exempt from a limited assurance review (i.e. the requirement to submit a full set of financial papers for external audit). It is therefore recommended to proceed accordingly.
6. To consider, as for last year, a request for a grant (£400) to the Kent Surrey and Sussex Air Ambulance Service (see also item 7.2).
7. To consider the updating/renewing of the Parish Council's website and the proposal set out by Vision ICT Limited. **[Document: circulated]**

8. **Current issues.** (i) To discuss any updates, and to take any appropriate decisions/actions regarding current issues (see minutes of the last meeting, and the latest rolling list of actions as recently circulated by the Chairman), (ii) to particularly decide on a proposal from one of the current plot holders to take over one of the vacant plots at the allotments.

9. **Annual Parish Meeting.** To discuss and finalise the arrangements and agenda for the annual Parish Meeting of Electors in the Village Hall on Tuesday, 6th May 2025 at 7.30 p.m. (to consider also making available on the Zoom platform).

10. Councillors exchange of information/new matters raised by Councillors.

(Dated and posted 26th March 2025)

*To: All members of Albourne Parish Council
c.c. Parish Council notice-board
Albourne Parish Council website
Cllr Joy Dennis; WSCC Ward Councillor
Cllr Geoff Zeidler; MSDC Ward Councillor*