

ALBOURNE PARISH COUNCIL



You are hereby summoned to attend the Parish Council Meeting on Tuesday, 1st September 2026 at 7.00 p.m. in the Village Hall

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk
Iain McLean

AGENDA

1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.

2. Declarations of interest.

To receive any declarations of interest from Members of the Parish Council.

3. Adjournment for any questions or issues raised by members of the public.

To include concerns raised in August about hedge cutting in the summer months at the Recreation Ground during bird nesting season, and to ask what precautions are taken.

4. Approval of Minutes.

To receive and formally approve the minutes of the Parish Council meeting held on 7th July 2026 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.

5. Q and A session with:-

1. MSDC – Cllr Geoff Zeidler - see also his latest written report, if available (as may have recently been circulated to members). 2. WSCC – Cllr Rodney Jackson.

6. Planning matters.

1. To note that there are no individual planning applications to decide this cycle.

2. (i) To receive a report/update on any outstanding traffic and highway issues, and to take any necessary decisions. (ii) To review the position with regard to the ongoing proposal to reduce the speed limit on the B2116 (by way of a Traffic Regulation Order, or other means) down to 20 mph on the relevant stretch and to

review alternative options as discussed at previous meetings.

3. To receive a general report from Councillors and/or the Clerk on any other current planning outcomes, appeals, and/or enforcement matters, District Plan/Neighbourhood Plan issues (both MSDC and Horsham District Council), and to agree any appropriate actions - to include particularly (i) any update on the situation regarding the examination of the District Plan, and (ii) any updates on the progress of the Sayers Common Village development proposal, and reports of meetings held or forthcoming events taking these matters forward.

7. Finance report and matters.

1. To receive an update on the current financial position/Bank reconciliation statement. ***[Attachment: financial summary circulated]***
2. To approve payment of the invoices and to make the payments. ***[Attachment: list circulated]***
3. To consider ordering new compliant lamps for 5 of the Parish Council's streetlamps, where under Government Regulations, the current lamps will become obsolete in February 2027. ***(Clerk to report)***.

- 8. Communications Strategy.** To consider and approve the strategy as circulated to members by Councillor Law. ***(Cllr Law to report)***.

- 9. Councillor roles and responsibilities.** To discuss and agree in the light of the recent changes to the membership of the Parish Council. ***(Cllr Drew to report)***.

- 10. Report from Village Hall Management Committee.** To receive and note a report from the Chairman of the VHMC regarding the meeting held on 28th July 2026 and to receive any recommendations.

- 11. Delegated Authority.** To note for the record (i) the decision taken under delegated authority as set out in the Council's Standing Orders to make the payments indicated by an asterisk in the document at 7.2 above (those transactions having been previously approved by the Parish Council). (ii) The decision to grant consent to the School for their contractors to use the Millennium Garden in order to access the site being used to extend the adjacent building for a kitchen extension.

- 12. Current issues.** To discuss any updates, and to take any appropriate decisions/actions regarding current issues (see minutes of the last meeting, and the latest rolling list of actions as recently circulated by the Chairman).

- 13. Councillors exchange of information/new matters raised by Councillors.**

(Dated and posted 27th August 2026)

To: All members of Albourne Parish Council
c.c. Parish Council notice-board
Albourne Parish Council website
Cllr Rodney Jackson; WSCC Ward Councillor
Cllr Geoff Zeidler; MSDC Ward Councillor