

ALBOURNE PARISH COUNCIL



You are hereby summoned to attend the Parish Council Meeting on Tuesday 3rd February 2026 at 7.00 p.m. in the Village Hall

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk
Iain McLean

AGENDA

1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.

2. Declarations of interest.

To receive any declarations of interest from Members of the Parish Council.

3. Adjournment for any questions or issues raised by members of the public.

4. Approval of Minutes.

To receive and formally approve the minutes of the Parish Council meeting held on 6th January 2026 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.

5. Q and A session with:-

1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Geoff Zeidler (see also his latest written report if available, as recently circulated to members).

6. Planning matters.

1. To consider the one planning application below and to decide on the response to Mid Sussex District Council (and where appropriate West Sussex County Council, and the South Downs National Park Authority):-

APPLICATION NO.	PROPERTY	PROPOSAL
DM/25/2545 (comments	3 Cottage Homes,	Proposed two storey extension

to MSDC by 26.01.26 ext to 04/02/26	Truslers Hill Lane	to the side of the property and replacement garage.
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2. (i) To receive a report/update on any outstanding traffic and highway issues, and to take any necessary decisions. (ii) To review the position with regard to the ongoing proposal to reduce the speed limit on the B2116 (by way of a Traffic Regulation Order, or other means) down to 20 mph on the relevant stretch and to review alternative options as discussed at previous meetings.

3. To receive a general report from Councillors and/or the Clerk on any other current planning outcomes, appeals, and/or enforcement matters, District Plan/Neighbourhood Plan issues (both MSDC and Horsham District Council), and to agree any appropriate actions - to include particularly (i) any update on the situation regarding the examination of the District Plan, and (ii) any updates on the progress of the Sayers Common Village development proposal, and reports of meetings held or forthcoming events in order to take matters forward.

7. Finance report and matters.

1. To receive an update on the current financial position/Bank reconciliation statement. ***[Attachment: financial summary circulated]***
2. To approve payment of the invoices and to make the payments. ***[Attachment: list circulated]***.
3. To note the approval given under the delegated authority provisions of Standing Orders, to settle the invoice from GW Shelters for the installation of the new bus shelter on the B2118 London Road, on the grounds of urgency.

8. Report from Village Hall Management Committee. To receive and note a report from the Chairman of the VHMC regarding the meeting held on 27th January 2026, and to receive any recommendations.

9. Current issues. To discuss any updates, and to take any appropriate decisions/actions regarding current issues (see minutes of the last meeting, and the latest rolling list of actions as recently circulated by the Chairman) - to (i) include approval of expenditure to repair/renew the water butts on the allotment site in order to achieve a better source of water for the allotment plots, and (ii) the email from Cherished Services (ex Forces veterans) about helping to deliver grounds maintenance and facilities management for Town and Parish Councils.

10. Councillors exchange of information/new matters raised by Councillors.

(Dated and posted 29th January 2026)

To: All members of Albourne Parish Council
c.c. Parish Council notice-board

Albourne Parish Council website
Cllr Joy Dennis; WSCC Ward Councillor
Cllr Geoff Zeidler; MSDC Ward Councillor