

**ALBOURNE PARISH COUNCIL**



You are hereby summoned to attend the Parish Council Meeting on Tuesday 7<sup>th</sup> January 2025 at 7.00 p.m. in the Village Hall

(The meeting is open to members of the press & public)

SIGNED.....*Iain McLean*.....The Parish Clerk  
Iain McLean

**AGENDA**

**1. The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.**

**2. Declarations of interest.**  
To receive any declarations of interest from Members of the Parish Council.

**3. Adjournment for any questions or issues raised by members of the public.**

**4. Approval of Minutes.**  
To receive and formally approve the minutes of the Parish Council meeting held on 4<sup>th</sup> December 2024 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.

**5. Q and A session with:-**  
1. WSCC – Cllr Joy Dennis. 2. MSDC – Cllr Geoff Zeidler (see also his latest written report if available, as recently circulated to members).

**6. Planning matters.**  
1. To consider the two planning applications below and to decide on the responses to Mid Sussex District Council (and where appropriate West Sussex County Council, and the South Downs National Park Authority):-

APPLICATION NO.	PROPERTY	PROPOSAL
DM/24/3053 (comments)	Bourne House, Truslers	Infill ground floor extension to

to MSDC by 14.01.25)	Hill Lane	existing kitchen.
DM/24/3105 (comments to MSDC by 14.01.25)	Truslers, Truslers Hill Lane	Proposed side and rear 2 storey extensions.

2. (i) To receive a report/update on any outstanding traffic and highway issues, and to take any necessary decisions. (ii) To include a decision on how best to deal with the agreed petition for supporting a review of the speed limit on the B2116 regarding the application for a Traffic Regulation Order down to 20 mph on the relevant stretch, which was rejected by WSCC.
  3. To receive a general report from Councillors and/or the Clerk on any other current planning outcomes, appeals, and/or enforcement matters, District Plan/Neighbourhood Plan issues (both MSDC and Horsham District Council), and to agree any appropriate actions - to include any update on the recent examination hearings into the District Plan.
- 7. Finance report and matters.**
1. To receive an update on the current financial position/Bank reconciliation statement. ***[Attachment: financial summary circulated]***
  2. To approve payment of the invoices and to make the payments. ***[Attachment: list circulated]***.
  3. To receive, consider, and approve the proposed budget for 2025/26. ***[Attachment: document circulated]***.
  4. To note the tax base for Albourne Parish for 2025/26, and to consider whether the precept for 2025/26 should be raised, or reduced, or kept at the same level as for 2024/25 (£15,022), and to authorise the Clerk to respond to MSDC by 31.01.25 accordingly. ***[Attachment: details circulated]***.
- 8. Current issues.** To discuss any updates, and to take any appropriate decisions/actions regarding current issues (see minutes of the last meeting, and the latest rolling list of actions as recently circulated by the Chairman).
- 9. Allotments.** To note any updates on the issues regarding the allotment site.
- 10. Councillors exchange of information/new matters raised by Councillors.**

**(Dated and posted 2<sup>nd</sup> January 2025)**

To: *All members of Albourne Parish Council*  
c.c. *Parish Council notice-board*  
*Albourne Parish Council website*  
*Cllr Joy Dennis; WSCC Ward Councillor*  
*Cllr Geoff Zeidler; MSDC Ward Councillor*