

ALBOURNE PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting on Tuesday, 3rd November 2026 at 7.00 p.m. in the Village Hall

(The meeting is open to members of the press & public)

SIGNED.....Iain McLean.....The Parish Clerk

Iain McLean

AGENDA

1. **The Chairman of the Parish Council opens the meeting, and receives any apologies for absence.**

2. **Declarations of interest.**
   To receive any declarations of interest from Members of the Parish Council.

3. **Adjournment for any questions or issues raised by members of the public**.

4. **Approval of Minutes.**
   To receive and formally approve the minutes of the Parish Council meeting held on 6th October 2026 (as previously circulated) – to consider any matters arising from the minutes not otherwise on the Agenda.

5. **Q and A session with:-**
   1. MSDC – Cllr Geoff Zeidler - see also his latest written report, if available (as may have recently been circulated to members). 2. WSCC – Cllr Rodney Jackson.

6. **Planning matters.**
   1. To consider the three planning applications below and to decide on the responses to Mid Sussex District Council (or where appropriate West Sussex County Council, and the South Downs National Park Authority):-

APPLICATION NO.	PROPERTY	PROPOSAL
DM/26/2314 *	Arden Grange, London	Change of use from Use Class

	Road *	B8 to Use Class B2 *
DM/26/2390 *	Q Leisure, The Old Sand Pit, London Road *	Variation of condition no 2 relating to planning application DM/25/3096 - to allow for design changes. *
DM/26/2454 (comments to MSDC by 06.11.26)	2 Wellcroft Cottages, Church Lane	Retrospective application for the construction of a home office/gym building in the rear garden.

** Note: In view of the fact that the deadline for these responses was prior to the date of this meeting, the applications have been dealt with under the delegated authority provisions of Standing Orders, and the agreed responses will be set out in the minutes in the normal way.*

2. (i) To receive a report/update on any outstanding traffic and highway issues, and to take any necessary decisions. (ii) To review the position with regard to the ongoing proposal to reduce the speed limit on the B2116 (by way of a Traffic Regulation Order, or other means) down to 20 mph on the relevant stretch and to review alternative options as discussed at previous meetings.

3. To receive a general report from Councillors and/or the Clerk on any other current planning outcomes, appeals, and/or enforcement matters, District Plan/Neighbourhood Plan issues (both MSDC and Horsham District Council), and to agree any appropriate actions - to include particularly (i) any update on the situation regarding the examination of the District Plan, and (ii) any updates on the progress of the Sayers Common Village development proposal, along with reports of meetings held, or forthcoming events that will take these matters forward.

7. Finance report and matters.

1. To receive an update on the current financial position/Bank reconciliation statement. ***[Attachment: financial summary circulated]***

2. To approve payment of the invoices and to make the payments. ***[Attachment: list circulated]***

3. In the light of the quote received (and any others if appropriate), to consider and decide whether to proceed with purchasing a second Speed Indication Device (SID).

4. To report the notice of conclusion of the annual audit for the year ending 31st March 2026, as published on the website, and to note that no representations were made during the public inspection period following the original notice.

8. Current issues. To discuss any updates, and to take any appropriate decisions/actions regarding current issues (see minutes of the last meeting, and the latest rolling list of actions as recently circulated by the Chairman).

9. Councillors exchange of information/new matters raised by Councillors.

(Dated and posted 28th October 2026)

To: All members of Albourne Parish Council
c.c. Parish Council notice-board
Albourne Parish Council website
Cllr Rodney Jackson; WSCC Ward Councillor
Cllr Geoff Zeidler; MSDC Ward Councillor