

Section 1 – Accounting statements 2014/15 for

Enter name of reporting body here:

Council/Meeting

Readers should note that throughout this annual return references to a 'local council' or 'council' also relate to a parish meeting.

|  | Year ending        |                    | Notes and guidance  |
|--|--------------------|--------------------|---|
|  | 31 March 2014<br>£ | 31 March 2015<br>£ |   |
| 1 Balances brought forward                                       | 14021              | 32578              | Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.  |
| 2 (+) Annual precept   | 14054              | 14054              | Total amount of precept received or receivable in the year.<br>Excludes any grants received.  |
| 3 (+) Total other receipts                                       | 23998              | 1348               | Total income or receipts as recorded in the cashbook less the precept received (line 2). Include any grants received here.  |
| 4 (-) Staff costs  | 4318               | 4319               | Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.   |
| 5 (-) Loan interest/capital repayments                           | 0                  | 0                  | Total expenditure or payments of capital and interest made during the year on the council's borrowings (if any).  |
| 6 (-) All other payments   | 15177              | 17654              | Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).  |
| 7 (=) Balances carried forward                                   | 32578              | 26007              | Total balances and reserves at the end of the year.<br>Must equal (1+2+3) – (4+5+6)   |
| 8 Total cash and short term investments                          | 32578              | 26007              | The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March - <b>to agree with bank reconciliation.</b>                                |
| 9 Total fixed assets plus other long term investments and assets | 61220              | 61220              | The original Asset and Investment Register value of all fixed assets, plus other long term assets owned by the council as at 31 March   |
| 10 Total borrowings  | 0                  | 0                  | The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).  |
| 11 Disclosure note Trust funds (including charitable)            | yes                | no                 | The council acts as sole trustee for and is responsible for managing trust funds or assets.<br>N.B. The figures in the accounting statements above do not include any trust transactions. |
|  |                    | ✓                  |   |

I certify that for the year ended 31 March 2015 the accounting statements in this annual return present fairly the financial position of the council and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer

Date

I confirm that these accounting statements were approved by the council on this date:

and recorded as minute reference:

Signed by Chair of the meeting approving these accounting statements.

Date



## BANK RECONCILIATION

Local Council name: Albourne Parish Council

Financial year ending 31<sup>st</sup> March 2015

Prepared by: Iain McLean (Clerk and RFO)

Date 1<sup>st</sup> May 2015

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Balance per last Bank Statement as at 31/03/15

|   | £         | £                |
|---|-----------|------------------|
| Current account                           | 24,185.66 |                  |
| Savings account                           | 2,649.09  |                  |
|   |           | 26,834.75        |
| Less: Un-presented cheques as at 31/03/15 |           |                  |
| Cheque number 000633                      | (358.05)  |                  |
| 000634                                    | ( 40.73)  |                  |
| 000635                                    | (127.20)  |                  |
| 000639                                    | (301.50)  |                  |
|   |           | (827.48)         |
| Add: Un-banked cash at 31/03/15           |           | 0                |
| Net balance as at 31/03/15                |           | <u>26,007.27</u> |

## CASH BOOK

|  |                  |
|--|------------------|
| Opening balance 1/04/14                      | 32,577.40        |
| Add: Receipts in the year                    | 15,402.55        |
| Less: Payments in the year                   | (21,972.68)      |
| Closing balance per cash book as at 31/03/15 | <u>26,007.27</u> |